



राजस्थान ग्रामीण बैंक
Rajasthan Gramin Bank
(Scheduled Bank Owned by Government)

Request for Proposal (RFP) for Empanelment of Vendors for Interior Works at New and Existing Branches and Offices of our Bank Across All Districts of Rajasthan

TENDER NO: RGB/HO/P&E/01/2026-27

S. No.	Type of Incidents	Incident Timings
1	Date of Issue of RFP	31-10-2026
2	Last Date & Time for Seeking Clarification from us on the Terms & Conditions of the RFP	06-11-2026, 17:00 Hours
3	All Queries or Representations must be Submitted exclusively on our official email ID	premises@rgb.bank.in
4	Tender Fees	Rs. 1,000.00 (Non-Refundable)
5	Last Date & Time for receipt of Bid Documents	21-11-2026, 17:00 Hours
6	Opening of Bids	22-11-2026 at 15:00 Hours (Subject to availability of tender committee of the Bank)
7	Place of Opening of Bids	Rajasthan Gramin Bank, Camp Office-Jodhpur, Tulsi Tower, 9 th B Road, Sardarpura, Jodhpur-342003
8	Address for Communication	The Chief Manager, Rajasthan Gramin Bank, Premises & Estate Department, Camp Office - Jodhpur, Tulsi Tower, 9 th B Road, Sardarpura, Jodhpur (Rajasthan) -342003

Eligibility Criteria & General Terms & Conditions.

1. Empanelment will be valid for a period of three (03) years from the date of empanelment letter issued to empanelled Vendors. At the end of three (03) years of period, the bank may extend the period for one (01) year with mutual consent of bank and Bidders on same terms & conditions. If Bidders is not willing to extend the tenure, he must inform the bank at least three months before the expiry of empanelment period.
2. The list of empanelled Vendors shall be updated on Yearly basis. New suppliers/ Vendors may be considered for registration at any time, provided they fulfil all the required conditions based on the last pre-qualification document uploaded on Bank's website for the category. Their empanelment shall be effective only for the remaining period of the current empanelment cycle.
3. **Schedule of work:** Making & fixing of wooden furniture items like Cash Cabin, Counters, Tables, Low/full height partition & storage, side racks, slip box, notice board, Aluminum Glass Door works, Electric & HVAC Work, Networking Work, Minor Civil Work etc at new & existing branches & offices of our Bank in all districts of Rajasthan. (Currently, there are 1,618 branches, 27 RBOs & some other offices, and the number of branches/offices may increase or decrease).
4. Applicants should have valid registration / empanelment with Govt. / Semi Govt. / PSU / Public Sector Banks. Copy of the registration / empanelment to be enclosed with application form.
5. Applicants should have minimum 5 years' experience of above-mentioned work reckoned as on 31.03.2026.
6. Applicants should have minimum value of Rs. 200.00 Lakhs work orders (Minimum 2 orders) during the FY 2023-24, 2024-25 & 2025-26 from Govt. / Semi Govt. / PSU / Public Sector Banks. Copies of such work order to be enclosed with Application form.
7. Applicants are requested to enclosed all their Certificate of Experience and satisfactory completion of work with Application form.
8. Applicants should have adequate staff strength of skilled and un-skilled / technical personal for execution of the work.
9. Applicants should mandatorily have valid PAN No. and GSTIN. Copy of PAN Card and GST registration details is to be submitted along with application. Should the Applicant be unregistered vendor as per extant GST guidelines, an undertaking is to be submitted in this regard along with any other registration certificate like Udyam Aadhar, etc.
10. The offer should be accompanied by a Demand Draft for Rs. 1,000.00 (Rupees One Thousand Only) enclosed with Bid Documents in favor of Rajasthan Gramin Bank, payable at Jodhpur as Tender Fees (Non-Refundable). Bid Documents received without Tender Fees will not be considered.
11. Applicants are requested to submit their completed application in the prescribed Performa with self-attested photo copy of all required documents. Applicants are also, requested to submit the signed copy of Cover Page of this RFP & All pages of Eligibility Criteria & General Terms & Conditions.
12. Shortlisted Applicants will have to deposit an amount of Rs. 5,00,000.00 (Rupees Five Lac Only) in below mentioned account as security deposit: -
Bank Name: Rajasthan Gramin Bank
Account Name: Rajasthan Gramin Bank O.A.D.
Account No.: 83049441454
IFSC: RMGB0000306

This security deposit will be returned to the Vendor without any interest on completion of empanelment period.

13. The Security deposit may be forfeited in case of work/s executed by L-1 Vendor is found not as per design & size fixed by the Bank or material used is not as per specification approved by the bank or Contractor do not start the work within 10 days from the date of issue of work order or not complete the work within stipulated time or refuse to start the work. In such cases the Contractor may be "Black Listed" from the Empanel of the Bank also.
14. Bank will deduct 5% from every bill as security amount for defect liability period i.e. 12 months from the date of bill. If there is any defect, deficit or mistake found in works/s executed by the Contractor within defect liability period, the Contractor is liable to repair, correct or complete the same at own cost otherwise the security amount deducted from bill may be forfeited. If there is no any complaint arises regarding the work, the above security amount will be returned to the Contractor without any interest on completion of defect liability period.
15. Performance and conduct of every contractor shall be watched by the Bank. The Bank also reserves the right to remove firms who do not perform satisfactorily, even during the validity of empanelment (after giving due opportunity to the contractor to make a representation) if they fail to abide by the terms and conditions of the empanelment or fail to execute contracts on time or supply substandard goods or make any false declaration to any Government agency or for any ground which, in the opinion of the Bank, is not in public interest.
16. Bank reserves the right to reassess firms already registered, at any later date, to satisfy itself about the current financial soundness/ credit worthiness, facilities available, and so on. Thereafter, Bank may decide to retain them as registered Vendors for the requirements and monetary limit earlier considered or with necessary changes as deemed fit. In case of adverse reports from the team of Procuring offices, Bank shall delete such firm from the registered Vendors list.
17. Bank reserves the right to seek for any additional information at evaluation stage within a specific time frame (as decided by Bank) and also reserves the right to reject or accept the application, if in opinion of the Bank, the data submitted by applicant in respect of eligibility is incomplete or the applicant is found not eligible, to satisfactorily execute the requirements of the Bank and no communication shall be entertained in this regard in future.
18. Bank reserves the right to accept or reject any one or more or all applications received from applicants (without assigning any reason thereon) and start the new process for the empanelment or cancel the present empanelment process.
19. Net worth of applicants should positive, attach copies of Financial Statements of the last two financial years viz. 2023-24, 2024-25 & 2025-26 with income tax return for A.Y. 2024-25, 2025-26 & 2026-27.
20. The decision of the bank in this regard shall be final and binding on all the applicants. All disputes of differences in connection with or relating to this empanelment shall be subject to the jurisdiction of the court at Jodhpur/Jaipur only.
21. Any applications submitted with altered/ modified prequalification documents in any respect, or conditional application/s in any regards, shall be summarily rejected.
22. Applicants should not be blacklisted from Govt. / Semi Govt. / PSU / Public Sector organization.

23. An undertaking has to be submitted by applicant that they will abide by the Code of Integrity for Public Procurement enclosed with the application (Annexure "VI"). It's a clear warning to Vendors that, in case of transgression of the Code of Integrity, their names are likely to be deleted from the list of empanelled Vendors, besides any other penalty or more severe action as deemed fit.
24. It is mandatory that applicant should have their office / organisational setup in Rajasthan State. The applicant shall be required to submit proof of address (e.g. Electricity and other utility bills, Municipal Tax receipts, valid lease agreement etc.) along with the application.
25. Corrigendum / addendums, if any to this Pre-Qualification Notice, shall only be issued on Bank's website <https://www.rgb.bank.in/tender> or Central Public Procurement Portal website <https://eprocure.gov.in/epublish/app> which may be visited regularly.
26. Upon completion of the selection process, the Bank shall enter into a formal agreement with the selected vendors. Execution of the agreement shall be compulsory for all empanelled/selected vendors.
27. As and when the BOQ-based limited tendering option becomes available on the GeM portal, the Bank may invite quotations through GeM. Accordingly, upon empanelment, all shortlisted applicants shall be advised to register on the GeM portal to enable their participation in future tendering processes. In above case, if any empanelled applicant who fails to obtain registration on GeM Portal shall not be eligible to participate in such tenders.
28. All disputes arising out of or in connection with this pre-qualification shall deem to have arisen in Jaipur/ Jodhpur and only the courts of Jaipur/ Jodhpur shall have the jurisdiction to determine the same.
29. Interested applicants have to submit their completed application in the prescribed Performa with self-attested photo copy of all required documents in a sealed envelope stating thereon "**Application for Empanelment of Agencies for Interior Works**" at below mentioned address up to **21-11-2026 by 17:00 Hours**:

The Chief Manager
Rajasthan Gramin Bank,
Premises & Estate Department,
Camp Office - Jodhpur,
Tulsi Tower, 9th B Road, Sardarpura,
Jodhpur (Rajasthan) – 342003

Application Form for Empanelment of Applicant for Furnishing Works

1	Name of the Firm	
2	Address	
3	Email	
4	Contact Person Name & Mobile No.	Name: Mobile No.:
5	Year of Establishment	
6	Constitution of Firm (Please Attach Copy of Partnership Deed for in case firm is a partnership or Copy of Certificate of Incorporation, Memorandum of Association in case firm is a company.)	Individual / Proprietorship / Hindu Undivided Family / Partnership / Limited Liability Partnership / Company
7	Name of Individual / Proprietor / Karta / Partners / Directors (Please Attach Copy of Permanent Address Proof of the above individuals)	1.
		2.
		3.
8	Bank Details of Organization / Firm / Applicant	Bank's Name:
		Branch:
		Account No.:
9	Copy of GST Registration Certificate (Unregistered vendor must be submit an undertaking on the letter head of Your Firm in the format Annexure-V along with any other registration certificate like Udyam Aadhar, etc.)	GST Certificate Attached or Annexure Attached & Other Certificate
10	Whether an assesses of Income Tax. If so, mention PAN Number. Furnish copies of Income Tax clearance certificate of last financial year.	
11	Attach copies of Balance Sheet and Profit & Loss Account for the last three year viz: 2023-24, 2024-25 & 2025-26 with Income tax return.	Copy Attached
12	Are you registered in the panel of other Govt organizations / PSU / Scheduled Banks? If yes, then date of empanelment & enclose copy of the letter of empanelment.	Yes / No

13	Detailed description and value of works done in the past with Govt organizations / PSU / Scheduled Banks, furnish the details of work executed on the letter head of Your Firm in the format Annexure-I			Annexure Attached
14	Furnish the details of persons permanently employed on the letter head of Your Firm in the format Annexure-II			Annexure Attached
15	Details related to Annual Turnover, Profit after Tax and Net Worth for last three years on the letter head of Your Firm Chartered Accountant in the format Annexure - III			Annexure Attached
16	Furnish the names, addresses and telephone numbers of three responsible persons who will be in a position to certify about the quality as well as past performance of your organization.			
	S. No.	Name of the Person	Organisation	Organisation Contact Details (phone / email)
	1.			
	2.			
	3.			
	4.			
17	Details of Equipment, Tools, Plants & Machinery (Separate sheet may be attached if required):			
	S. No.	Equipment, Tools, Plants & Machinery	Quantity	
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
18	Details of Arbitration entered in to last five Years, if any.			

19	Declaration of Non blacklisting from Govt. / Semi Govt. / PSU / Public Sector organization on the letter head of Firm in the format Annexure - IV	Annexure Attached
20	Signed Integrity Pact on the Non-Judicial Stamp of Rs. 500.00 in the format Annexure - VI	Copy Attached

I/We undertake that the abovementioned information is correct to the best of my/our knowledge I/ We am/are duly authorised to sign documents for and on behalf of

(Kindly attach the authorization certificate for signing and submitting the bid documents.)

Place:

Date:

Signature of Bidder with seal

LIST OF MAJOR SIMILAR WORKS COMPELETED DURING THE LAST 3 YEARS (FY 2023-24, 2024-25, 2025-26)**(To be submitted on the letter head of the bidder signed by Authorised Signatory)**

S. No.	Name of the client	Nature of work	Estimated Value	Date of Start	Period of Completion	Actual Date of Completion	Final Bill Amt.	Reasons for the variation / Delay if any
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								

Place:

Date:

Signature of Vendor with seal

KEY PERSONNEL PERMANENTLY EMPLOYED**(To be submitted on the letter head of the bidder signed by Authorised Signatory)**

S. No.	Name	Designation	Work Description	Qualification	Experience	Years with the Firm
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						

Place:

Date:

Signature of Vendor with seal

Declaration (to be submitted by Bidder)

(To be submitted on the letter head of the Your Firm Chartered Accountant with his
signature)

(To Whomsoever it may concern)

We confirm that our Annual Turnover, Profit after Tax and Net Worth for last three years is
under:

(In Lacs)

S. No	Financial Year	Total Turnover of Bidder	Profit after Tax	Net Worth
1.	2023-24			
2.	2024-25			
3.	2025-26			

I _____ (Chartered Accountant) hereby declare that M/s _____
_____ is

- engaged for Furniture work since _____
- have positive net worth in above mention FYs.
- Is not a defaulter /NPA at any point of time to any Bank/ Financial Institution.

Above mentioned information is true and genuine.

Chartered Accountant (Seal & Sign)

Name: _____

UDIN: _____

Company Seal: _____

Date: _____

Self-Declaration – Blacklisting & General Financial Standing

(To be submitted on the letter head of the bidder signed by Authorised Signatory)

The Chief Manager
Rajasthan Gramin Bank,
Premises & Estate Department,
Camp Office, Tulsi Tower,
9th B Road, Sardarpura,
Jodhpur (Rajasthan) 342003

Dear Sir,

Subject: Request for Proposal (RFP) for Empanelment of Vendors for Interior Works at New and Existing Branches and Offices of our Bank Across All Districts of Rajasthan.

Ref: Tender No.: RGB/HO/P&ED/01/2026-27, Dated _____

1. We confirm that we have not been disqualified/ blacklisted by any Govt. Dept./ RBI/ IBA/ PSU/PSB or any other organization for Furnishing work in the last 5 years.
2. We are not under liquidation, court receivership or similar proceedings and are not bankrupt.

Authorized Signatory (Seal & Sign)

Name: _____

Designation: _____

Self-Declaration – By Unregistered GST Vendor

(To be submitted on the letter head of the bidder signed by Authorised Signatory)

The Chief Manager
Rajasthan Gramin Bank,
Premises & Estate Department,
Camp Office, Tulsi Tower,
9th B Road, Sardarpura,
Jodhpur (Rajasthan) 342003

Dear Sir,

Subject: Request for Proposal (RFP) for Empanelment of Vendors for Interior Works at New and Existing Branches and Offices of our Bank Across All Districts of Rajasthan.

Ref: Tender No.: RGB/HO/P&ED/01/2026-27, Dated _____

1. We hereby confirm that I/we is/are an unregistered vendor under the prevailing GST provisions and guidelines.

Authorized Signatory (Seal & Sign)

Name: _____

Designation: _____

PRE-CONTRACT INTEGRITY PACT**(TO BE STAMPED AS AN AGREEMENT on the Non judicial stamp paper of Rs.500/-)**

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on _____ day of _____ month, 2026.

Between RAJASTHAN GRAMIN BANK, established under the RRB Act of 1976, having its Camp Office Tulsi Tower, 9th B Road, Sardarpura, Jodhpur -342003 (hereinafter referred to as "RGB"; which expression shall, unless it be repugnant to the meaning or context thereof, be deemed to mean and include its successors and assigns);

Andhereinafter referred to as "The Bidder".

Preamble

Rajasthan Gramin Bank (RGB) stands as one of the distinguished Regional Rural Banks, established under the RRB Act of 1976. With ownership vested in the Government of India, Government of Rajasthan, and State Bank of India, RGB operates an extensive network in all districts of Rajasthan.

RGB is committed to fair and transparent procedure in selection process of **Empanelment of Vendors for Interior Works at New and Existing Branches and Offices of our Bank Across All Districts of Rajasthan.**

The RGB intends to appoint/ select, under laid down organizational procedures, tender for..... The RGB values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s).

In order to achieve these goals, the RGB has appointed Independent External Monitor (IEM) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of RGB

1) The RGB commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

a. No employee of the RGB, personally or through family members, will in connection with the tender for, or the execution of a contract, demand; take a promise for or accept, for self or third person, any monetary or non-monetary benefit which the person is not legally entitled to.

b. The RGB will, during the tender process treat all Bidder(s) with equity and reason. The RGB will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The RGB will make endeavor to exclude from the selection process all known prejudiced persons.

2) If the RGB obtains information on the conduct of any of its employees which is a criminal offence under the Bharatiya Nyaya Sanhita/ PC Act, or if there be a substantive suspicion in this regard, the RGB will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)

1) The Bidder(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution: -

- a. The Bidder(s) will not, directly or through any other person or firm, offer, promise or give to any of the RGB's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s) will not commit any offence under the relevant Bharatiya Nyaya Sanhita/ PC Act; further the Bidder(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the RGB as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - e. Bidder(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to Independent External Monitor and shall wait for their decision in the matter.
- 2) The Bidder(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the RGB is entitled to disqualify the Bidder(s) from the tender process or take action as per law in force.

Section 4 - Compensation for Damages

- 1) If the RGB has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the RGB is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- 2) If the RGB has terminated the contract according to Section 3, or if the RGB is entitled to terminate the contract according to Section 3, the RGB shall be entitled to demand and recover from the Bidder liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 - Previous transgression

- 1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per Rule 151 of General Financial Rules 2017 issued by Ministry of Expenditure, Government of India.

Section 6 - Equal treatment of all Bidders

- 1) The RGB will enter into agreements with identical conditions as this one with all Bidders.
- 2) The RGB will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 - Criminal charges against violating Bidder(s)

If the RGB obtains knowledge of conduct of a Bidder or of an employee or a representative or an associate of a Bidder which constitutes corruption, or if the RGB has substantive suspicion in this regard, the RGB will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitor

1) The RGB has appointed competent and credible Independent External Monitors (hereinafter referred to as monitors) for this Pact in consultation with the Central Vigilance Commission. Name: Sh. Rajit. R. Okhandiar IFS (Retd) (email id: rajit123@gmail.com) the task of the Independent External Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2) The Independent External Monitor is not subject to instructions by the representatives of the parties and performs his/ her functions neutrally and independently. The Independent External Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders as confidential.

3) The Bidder(s) accepts that the Independent External Monitor has the right to access without restriction to all tender related documentation of the RGB including that provided by the Bidder. The Bidder will also grant the Independent External Monitor, upon his/ her request and demonstration of a valid interest, unrestricted and unconditional access to their tender related documentation.

4) The Independent External Monitor is under contractual obligation to treat the information and documents of the Bidder(s) with confidentiality. The Independent External Monitor has also signed 'Non-Disclosure of Confidential Information'. In case of any conflict of interest arising during the selection period or at a later date, the IEM shall inform RGB and recuse himself / herself from that case.

5) The RGB will provide to the Monitor sufficient information about all meetings among the parties related to the Tender provided such meetings could have an impact on the contractual relations between the RGB and the Bidder. The parties offer to the Monitor the option to participate in such meetings.

6) As soon as the Independent External Monitor notices, or believes to notice, a violation of this agreement, he/ she will so inform the Management of the RGB and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Independent External Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

7) The Independent External Monitor will submit a written report to the RGB officials within 15 days from the date of reference or intimation to him by the RGB and, should the occasion arise, submit proposals for correcting problematic situations.

8) If the Independent External Monitor has reported to the RGB, a substantiated suspicion of an offence under relevant Bharatiya Nyaya Sanhita/ PC Act, and the RGB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Independent External Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9) The word 'Monitor' would include both singular and plural.

Section 9 Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

Section 10 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the selected Bidder till the contract period, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by RGB.

Section 11 - Other provisions

- 1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Camp Office of the RGB, i.e. Jodhpur.
- 2) Changes and supplements as well as termination notices need to be made in writing.
- 3) If the Bidder is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- 5) Issues like scope of work, Warranty / Guarantee etc. shall be outside the purview of IEM
- 6) In the event of any contradiction between the Integrity Pact and RFP/ tender documents and its Annexures, the Clause in the Integrity Pact will prevail.

(For & On behalf of the RGB)

(For & On behalf of Bidder)

(Office Seal)

(Office Seal)

Place-----

Date-----

Witness1:

Witness2:

(Name & Address)

(Name & Address)